



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

***REVISED 05-05-2014**

**"Jefferson County: Responsible government
advancing quality of life"**

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

MEMORANDUM

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: May 1, 2014

SUBJECT: JEFFERSON COUNTY Meetings – Week of May 5, 2014

May 5, 2014 Monday	Parks Committee	1:00 p.m.	Jefferson County Courthouse, Rm 202
May 6, 2014 Tuesday	Highway Committee	8:00 a.m.	Highway Office 141 W. Woolcock St, Jefferson
	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
	Historic Sites Preservation Commission	6:30 p.m.	UW Extension 864 Collins, Rm 8/9, Jefferson
May 7, 2014 Wednesday	Infrastructure Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
May 8, 2014 Thursday	Finance Committee	8:30 a.m.	Jefferson County Courthouse, Rm 112
	Zoning Board of Adjustment – Site Inspections	9:45 a.m.	Jefferson County Courthouse, Rm 203
	Zoning Board of Adjustment – Public Hearing	1:00 p.m.	Jefferson County Courthouse, Rm 205
May 9, 2014 Friday	*Wisconsin River Rail Transit Commission (WRRTC)	10:00 a.m.	Dane County Garage 2302 Fish Hatchery Rd, Madison
	Wisconsin Counties Utility Tax Association (WUTA)	10:30 a.m.	State Capital Hearing Room 201 SE, Madison
May 10, 2014 Saturday	No Scheduled County Meetings		
May 11, 2014 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PARKS COMMITTEE

Jefferson County Courthouse
311 South Center Avenue, Rm 202
Jefferson WI 53549

May 5, 2014 @ 1:00 p.m.

Committee: Walt Christensen, Matthew Foelker, Mike Kelly, Laura Payne, Augie Tietz

1. Call to Order
2. Welcome new Parks Committee Members
3. Roll Call
4. Certification of Compliance with the Open Meetings Law
5. Election of Parks Committee Chairman, Vice-Chairman, Secretary
6. Review of the Agenda
7. Public Comment
8. Approval of the April 7, 2014 Meeting Minutes
9. Communications
 - a. Jefferson County Parks Committee Ponders Future of Outboarders Site – Watertown Daily Times
 - b. Discover – The Four Lakes Area – Daily Union
 - c. Letter from Mr. Richard Harthun
 - d. Funding Sought for Bike Trail – Waterloo Courier
10. Discussion and Possible Decision on Mary Edwards, Lake Mills Arts Alliance project proposal for Korth Park
11. Discussion of 2014-15 Wisconsin Department of Natural Resources Snowmobile Grants, Wisconsin Department of Natural Resources Stewardship Grants, and Wisconsin Department of Transportation (DOT) Transportation Alternatives Program (TAP) Grants.
12. Discussion and Possible Decision on Watertown Outboarders Property
13. Discussion and Possible Decision on Stewardship Grant Application for Crawfish River Park
14. Walk with Walker – Friday, May 16th at 9:30 a.m. Nature Walk with Mrs. Walker at Dorothy Carnes County Park, N3220 Radloff Lane, Fort Atkinson with reception to follow at 2 Rivers Bike Shop, 33 Sherman Avenue W, Fort Atkinson
15. Update on 2014 Parks Department Budget
16. Update on Glacial Heritage Area (GHA) Project
17. Set Tentative Meeting Dates/Times for: June 2, 2014 at 1:00 pm.
18. Change September 1, 2014 Meeting Date at 1:00 pm due to Labor Day
19. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101, 24 hours prior to the meeting, so appropriate arrangements can be made.



Agenda

Jefferson County Highway Committee Meeting

Tuesday, May 6, 2014

8:00 a.m.

Office of the Highway Commissioner – Committee Room
141 West Woolcock Street
Jefferson, Wisconsin

Committee Members: Ron Buchanan, George Jaeckel, Al Counsell, Carlton Zentner, Walt Christensen

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call, Certification of compliance with the Open Meetings Law
3. Election of a new Highway Committee Chair, Vice- Chair, and Secretary
4. Review of the Agenda
5. Public Comment
6. Approve minutes from March 3, 2014 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Review Highway Committee meeting calendar for the remainder of 2014
 b. Discuss 2014 highway construction projects including CTH W resurfacing and Annex Road access
 c. Highway Facility project construction update
 d. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Adjourn

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."



Aging & Disability Resource Center Advisory Committee

Jefferson County Human Services Department
Health/Human Services Conference Room
1541 Annex Road
Jefferson, WI 53549

Tuesday, May 6, 2013
1:00 PM

Committee Members: Carol Battenberg, Ellen Haines, Dan Krause, Jim Mode, Georganne Mortensen, Carolyn Niebler, Earlene Ronk, Darlene Schaefer & Connie Stengel

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review Agenda
5. Public Comment
6. Approval of 4/1/2014 Minutes
7. Communications
 - a. Letter from the Greater WI Agency on Aging Resources: Jefferson County 2013 Aging Unit Self-Assessment
 - b. Letter from the Greater WI Agency on Aging Resources: 2013 Aging Unit Assessment for Elderly Nutrition Program
8. Advocacy/Legislative Updates
 - a. Family Care Expansion
 - b. Governor Signs Silver Alert Bill into Law
 - c. 2015 Federal Budget Proposals to significantly reduce or cut Senior Corp, RSVP, Foster Grandparent Program, and Senior Companion Program and flat funds Older Americans Act (OAA) programs and services
9. Disability Benefit Specialist Report by Sandy Free
10. ADRC Report
 - a. Results of Customer Surveys by Analytic Insight: Caregivers & private pay Individuals
11. Senior Farmer's Market Nutrition Program
12. 2/28/2014 Nutrition Program On-Site Assessment
13. 2013 Senior Dining Program Report - Final
14. Set next meeting date and possible agenda items
15. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

May 7, 2014

8:30 a.m.

Committee Members

Greg David, Richard Jones, John Kannard, Mike Kelly, Russell Kutz

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
6. Election of Chair, Vice Chair and Secretary
7. Approval of the April 7, 2014 Infrastructure Committee meeting minutes
8. Discussion and possible action on Highway Facility Bids
9. Discussion and possible action on new county highway facility
10. Overview of 2014 Central Services requested capital projects
11. Update on demolition of Old Countryside
12. Potential items for the Committee's next meeting
13. Set tentative future committee schedule
14. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

Agenda
Jefferson County
Finance Committee
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549

Date: Thursday, May 8, 2014

Time: 8:30 a.m.

Committee members:	Braugher, James	Poulson, Blane
	Hanneman, Jennifer	Schroeder, Jim
	Jones, Richard	

1. Call to order.
2. Roll call (establish a quorum).
3. Election of Finance Committee Chair, Vice Chair and Secretary.
4. Certification of compliance with the Open Meetings Law.
5. Review of the agenda.
6. Citizen comments.
7. Approval of Finance Committee minutes for April 10, 2014.
8. Communication.
9. Monthly Financial Report-Finance Department.
10. Report on sales of tax delinquent properties and consideration of the process to use to dispose of the unsold properties.
11. Discussion and possible action to approve the Budget Carryover Policy, Budget Amendment Policy, Capital Projects Policy and Revenue Policy.
12. Discussion of funding for projects related to the Countryside purchase, demolition and cost related to the future Highway Facilities.
13. Review and discussion on 2014 projections of budget vs. actual.
14. Update on the 2015 budget process.
15. Update on contingency fund balance.
16. Set future meeting schedule, next meeting date, and possible agenda items.
17. Payment of invoices.
18. Adjourn.

Next scheduled meetings:	Thursday, June 12, 2014 Regular Meeting
	Thursday, July 10, 2014 Regular Meeting
	Thursday, August 14, 2014 Regular Meeting
	Thursday, September 11, 2014 Regular Meeting
	Wednesday, September 17, 2014 Budget Meeting

All meetings are scheduled to begin at 8:30 am unless otherwise noted

The Board may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Janet Sayre Hoeft, Chair; Dale Weis, Vice-Chair; Don Carroll, Secretary;
Paul Hynek, First Alternate; Lloyd Zastrow, Second Alternate

PUBLIC HEARING *BEGINS AT 1:00 P.M. ON THURSDAY, MAY 8, 2014 IN ROOM 205, JEFFERSON COUNTY COURTHOUSE*

CALL TO ORDER FOR BOARD MEMBERS *IS AT 9:45 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

SITE INSPECTION FOR BOARD MEMBERS *LEAVES AT 10:00 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

1. *Call to Order-Room 203 at 9:45 a.m.*
2. *Roll Call*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Review of Agenda*
5. *Approval of April 10, 2014 Meeting Minutes*
6. *Communications*
7. *Site Inspections – Beginning at 10:00 a.m. and Leaving from Room 203*
8. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
9. *Explanation of Process by Board of Adjustment Chair*

NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

NOTICE IS HEREBY GIVEN that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on Thursday, May 8, 2014 in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; decisions shall be rendered after public hearing on the following:

V1416-14 – Thomas & Jill Jensen: Clarification and reconsideration of a variance request to add a detached garage, which exists at less than the required centerline and right-of way setbacks, to a residence. This addition will be at less than 50% expansion under the Zoning Ordinance permit section, Section 11.10(e)(5)(a)(b), and less than 50% footprint under the non-conforming section, 11.09. Also, clarification of decision made April 10, 2014 regarding the option of a 35-foot buffer without the proposed restoration plan. The property is at **W9419 Ripley Road** in the Town of Oakland, on PIN 022-0613-0712-000 (0.5 Acre) in a Residential R-1 zone.

V1417-14 – SB Homes, LLC/Siloam Methodist Church & Cemetery Property: Variance from Sec. 11.06(a)2 to sanction placement of a sign in the vision clearance triangle of CTH CI and CTH Z on PIN 024-0516-0111-002 (1.37 Acres). The site is at **W104 CTH CI** in the Town of Palmyra, in an A-1, Exclusive Agricultural zone.

V1418-14 – Joyce A Hintz: Variance from Sec. 11.07(b)1 to sanction a 3.6 foot side yard setback for an addition permitted at 5.01 foot setback in 2006. The minimum setback allowed by ordinance and by the permit issued is 5 feet. This is on PIN 026-0616-1712-007 (0.260 Acre) at **N4058 Vista Road** in the Town of Sullivan, in a Residential R-1 zone.

V1419-14 – Roseann Pendleton: Variance from Sec. 11.04(f)8 to allow temporary use of an existing home while a new home is under construction, thereby temporarily allowing two homes on the property at **N4959 CTH D**. This is in an Agricultural/Rural Residential A-3 zone in the Town of Farmington, on PIN 008-0715-3534-000 (3 Acres).

V1420-14 – Glen Schilder: Variance from Sec. 11.04(f)8 to allow new home construction at 5 feet from a property line. The site is at **N5185 CTH D** in the Town of Farmington on PIN 008-0715-3524-002 (1.06 Acre) and is in an A-3, Agricultural/Rural Residential zone.

V1421-14 – Ohne & Karen Raasch: Variance from Sec. 11.03(d)1 and 15.04 (c) for a certified survey map, which states “All lots shall front on and have access to a public road for a minimum distance of at least 66 feet.” The site is on PINs 030-0813-3531-000 (40 Acres) and 030-0813-3534-000 (40 Acres) in the Town of Waterloo, near **N7399 North Shore Road** in an A-1, Exclusive Agricultural zone.

10. Decisions on Above Petitions

11. Adjourn

If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at www.jeffersoncountywi.gov.

The Board may discuss and/or take action on any item specifically listed on the agenda.

JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

A digital recording of the meeting will be available in the Zoning Department upon request.

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

44 East Mifflin Street, Suite 609, Madison, Wisconsin 53703

Phone: (608) 250-4695

2013-2014 Officers

President

JOHN H. TRAMBURG
(920) 484-3534
Columbia County

Vice President

LAWRENCE WILLKOM
(715) 225-3773
Chippewa County

Secretary

Treasurer

LINDA SINKULA
(920) 388-3251
Kewaunee County

Executive Director

ALICE O'CONNOR
Direct(608) 252-9391
aoc@dewittross.com

Member Counties

ASHLAND
BUFFALO
CHIPPEWA
COLUMBIA
DOUGLAS
DUNN
GRANT
JEFFERSON
KENOSHA
KEWAUNEE
LA CROSSE
MANITOWOC
MARATHON
MARINETTE
OZAUKEE
ROCK
SHEBOYGAN
VERNON
WASHINGTON

Friday, May 9, 2014

**WISCONSIN COUNTIES UTILITY TAX ASSOCIATION
10:30 A.M. – 1:00 P.M. (WORKING LUNCH)**

***NOTE: State Capitol Hearing Room - 201 SE
Madison, WI***

Parking Instructions provided below

If you get lost, call Alice on her cell at 608-225-9391

CALL IN INSTRUCTIONS:

Conference Dial-in Number: (712) 432-0460

Participant Access Code: 115141#

(Be sure to hit # key after you enter the number, this will take you into the conference call)

If you are having trouble connecting, please call my assistant Kathy Midak at 608-250-4685, so she can assist you.

- Call to Order - John Tramburg
- Roll Call- John Tramburg
- Approval of Minutes of December 13, 2013 (**Attached**)
- President's Report – John Tramburg
 - Nominating Committee Report
 - Audit Committee Report
- Treasurer's report - Supervisor Linda Sinkula
- Report of Executive Director – Alice O'Connor
- WCA Report – Kyle Christianson
 - Model County Resolution regarding utility tax
- **Speaker: To Be Announced.**
- Other Issues
- Next Board Meeting Date
- Adjourn

***Note: Sandwiches will be delivered at noon for a working lunch.**

DIRECTIONS TO Constituency Services and the Association Offices

44 East Mifflin Street Suite 605A, Madison Wi 53703
608- 250-4685

44 East Mifflin Street (also known as the old AT&T building) is located on the Capitol Square at the intersection of Mifflin Street, Pickney Street and Webster Street, directly across the street from the Madison Children's Museum.

Our parking ramp is located on the side of the building but a one way street toward the capitol square means you must enter it from the outside loop on the square or go around the block.

Bring your parking sticker to be validated.. You will need your ticket to get out of the ramp. Park in the visitor slots. This building has no elevator in the ramp.

Enter the building from the back and press 6 to come to our floor. Or you can also enter from the main lobby on the square.

To enter the ramp: Dayton/Pinckney Parking Ramp, 21 E. Dayton Street

From Milwaukee

I-94 W toward Madison

Take WI-30 W toward Madison

Exit for US-151 S/US-151 N/E Washington Avenue

Follow US-151 S/E. Washington Avenue

Turn Right onto N. Webster Street;

Turn Left onto E. Dayton Street;

Parking Ramp is on the Left.

From Janesville/Beloit

I-90 W/I-39 N toward Madison

Take Exit 142A on the left for US-12 W/Us-18 W/W Beltline Hwy

Take Exit 263 for John Nolen Drive

Follow signs for US-151/S Blair Street

Turn left onto E. Washington Avenue/US-151

Turn Right onto N. Webster Street;

Turn Left onto E. Dayton Street;

Parking Ramp is on the Left.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Karl Nilson, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, May 9, 2014 Full Commission Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, SWWRPC Assistant Planner / WRRTC Administrator

AMENDED AGENDA*

Wisconsin River Rail Transit Commission

Full Commission Meeting

Friday, May 9, 2014 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

WRRTC's Schedule of Meetings:

2014

January 10	XCom Meeting – Full Commission Meeting
February 7	Full Commission Meeting – Xcom Meeting
March 7	XCom Meeting
April 4	XCom Meeting
May 9	Full Commission Meeting
June 6	XCom Meeting
July 11*	XCom Meeting
August 8	Full Commission Meeting
September 5	XCom Meeting
October 10	XCom Meeting
November 7	Full Commission Meeting
December 5	XCom Meeting

NOTE: The WRRTC's meetings are usually held at 10:00 AM on the first Friday after the first Tuesday of the month at the Dane County Highway Building in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

Thank you for your interest and assistance.

Wisconsin River Rail Transit Commission

Full Commission Meeting - Friday, May 9th, 2014 @ 10 AM – AMENDED AGENDA

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated / Action Items

1. 10:00 AM **Call to Order – Alan Sweeney, 1st Vice-Chair**
2. Roll Call. **Establishment of Quorum – Mary Penn**
3. Action Item. **Certification of Meeting's Public Notice – Noticed by Penn**
4. Action Item. **Approval of Agenda – Prepared by Penn**
5. Action Item. **Approval of draft April Meeting Minutes– Prepared by Penn**
6. Updates. **Public Comment – Time for public comment may be limited by the Chair**
7. Updates. **Correspondence & Communications – Discussion may be limited by the Chair**
8. Updates. **Announcements by Commissioners – No Discussion Permitted**

REPORTS & COMMISSION BUSINESS

10 minutes estimated / Update & Possible Action

9. **WRRTC Financial Report – Jim Matzinger, Dane County CPA / WRRTC Accountant**
 - Treasurer's Report for March and April and Payment of Bills

10 minutes estimated / Update

10. **Wisconsin & Southern Railroad's Report on Operations – Ken Lucht, WSOR**
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Other Continuing Issues/ Topics

10 minutes estimated / Update

11. **WDOT Report– Frank Huntington, Kim Tollers, WDOT**

5 minutes estimated / Update

12. **WRRTC Administrator's Report – Mary Penn, WRRTC Admin.**

10 minutes estimated / Update

13. **Discussion and Possible Action on the WRRTC's Executive Committee's recommended confirmation of the Commission's interest in and authorization of exercising its right-of-first-refusal to purchase Oregon to Fitchburg rail line and taking such other related action as may be necessary. – Frank Huntington, WDOT, Eileen Brownlee, Corp.**

10 minutes estimated / Update

14. **WRRTC 2014 Election of Officers**

15. **Action Item. Adjournment**